

Western Hills High School

Summer Chorus Booster Planning Meeting

Thursday, June 16, 5:30 p.m.

Minutes

The summer planning meeting was called to order at 5:30 PM, June 16. Those in attendance were Tiffany Marsh, Stephanie Wooldridge, Donna Baldwin-Hunt, Skip Hunt, Patti Wooldridge, Kristy Taylor-Standifer, John Morris, Alexandra Seyberth, Kay Shanker, Laura Kronauer, and Talina Mathews.

1. Welcome and introduction of officers: President: Alexandra Seyberth, VP: Patti Wooldridge, Treasurer: John Morris/Kay Shanker, Secretary: Talina Mathews, At-large committee: Melissa Darby, Laura Kronauer, Stephanie Wooldridge

2. Discussed the goals for booster club, they include:

- A. Continued and increased leadership from officers in meetings and activities

- B. Discussed the need for an additional check and balance. Discussed the creation of an "Accounts receivable" position which would be separate from the Treasurer position. Duties would include: picking -up and making deposits, organizing appropriate areas and students, and submitting information to Treasurer for recording. It was noted that Carey Durrett (accompanist) will count money and prepare for Accounts Receivable person.

Action: The motion was made by Talina Mathews and seconded by Laura Kronauer, that John Morris as co-treasurer will fill this role. The motion passed.

- C. Discussed ways to promote continued parental involvement, suggestions included: Invite other chorus parents to participate in booster meetings and Ms Marsh suggested use of a master email list.

Action: none taken

- D. Discussed the need to develop Event Folders. It was decided that if you have organized an event or fundraiser, the booster club would like to request you send Ms. Marsh details on your planning/setting up of the event--Events: Honor Banquet, Spring Sing, Ice Cream Concert, etc. Fundraisers include Sponsorship Campaign, Candy Sales, Clean-up Frankfort

Action: Laura Kronauer volunteered to email a suggested format

3. Fundraising Review

- A. Modern Woodmen – cannot contact - not returning calls – would like to tag on to candy sales

Action: Kay Shanker will give contact info to Ms. Marsh

- B. Kroger cards – all year – Kay Shanker

Action: John Morris will take over Kroger Card administration

- C. Sponsorship

Action: Dates were chosen as August 15 – September 2. Ms. Marsh has list of existing donors

- D. Candy Sales –

Action: Dates were chosen as November 1 – November 18. Stephanie Wooldridge will pick up the Candy.

- E. Spring Sing Scholarship Concert –

Action: Dates were chosen as April 26. Talina Mathews will organize parent help.

F. Clean-up Frankfort. \$1500 was raised last year.

Action: Date can not be chosen until January if funding is available. Talina Mathews will make the contact in January.

G. Another Applebee's Pancake Breakfast OR Chili's Pepper Profit Program? It was discussed that Applebee's is no longer offering this program.

Action: Skip Hunt volunteered to contact Chili's to get more information

H. Other fundraising ideas were discussed.

Action: The following were eliminated for various reasons: wreaths, fruit, all you can eat potato bar, candles, cookie dough, money savings card, magazines, and coffee.

The following were chosen for follow-up: Note, the name in parentheses is person responsible for followup if applicable. DVD's of concerts (John Morris and Ms. Marsh), Flower-Grams (John Morris), Gift wrapping at Amazon.com (Ms. Marsh), Board game tourney, Karaoke, flower bulbs (Ms. Marsh), Facebook gardening fundraiser (Patti Wooldridge), Christmas ornament (Alexandra Seyberth), nuts (Alexandra Seyberth) and bumper stickers/magnets (Alexandra Seyberth)

4. Treasurer's Report and Budget for 2011-12 was discussed.

Action: It was moved by John Morris and seconded by Patti Wooldridge, and passed that the treasurer's report be approved.

The budget was discussed with the following actions:

M2 Voice Lesson Program: Motion made by Kristy Standifer, seconded by Laura Kronauer, and approved as presented with the following: Cap of 20-25 students to sign up

Charms (virtual office assistant): Tabled until August/September meeting

Tim Lautzenheiser Leadership Workshop: Motion made by Laura Kronauer, seconded by Kristy Standifer, and approved to pay half the registration for up to 10 nominated students.

Possible Kentucky Center Musical Trips (not currently on master schedule) were discussed. Possible shows: Wicked (Sept. 12-30), Fiddler on the Roof (Jan. 17-22), Blue Man Group (April 10-15). Approx. cost per student: \$90 (includes show ticket, lunch, and transportation). Was decided to let the students vote regarding which shows.

Mass Choral Festival OR Women's Choir Festival: Approximately \$300 was approved for this item. Students would pay portion to reduce the booster responsibility.

5. Concert Attire/T-shirts were discussed. Ms. Marsh discussed the combining of fees at beginning of year to collect together: \$35 for each attire rental and \$12 for chorus t-shirt. Attire fittings details:

- A. At least 3 parents needed in addition to attire chairperson (1 for each day)
- B. Tentative dates: Monday-Wednesday, September 12, 13, 14
- C. Tentative times: 4:00-6:00 p.m.

Action: It was decided that there would be an attire chairperson in charge of attire fittings and ordering of t-shirt/pick-up of t-shirt. Melissa Darby was nominated.

6. Calendar was discussed, and no issues noted.

Action: Informational item. No action taken.

7. Mail parent information sheets & letter were discussed(end of July). The packet will include:

- A. Introductory letter.
- B. Student/Parent Info Sheets.
- C. Attire information.
- D. Choral schedule.
- E. Fundraising info, including Kroger card sign-up.
- F. M2 Voice Lesson Program info sheet
- G. Mailing pieces will be on website.

Action: Informational item. No action taken.

The meeting was adjourned.

Per the meeting, the following changes are made to the list of officers/chairpersons.

BOOSTER CLUB OFFICER POSITIONS and CHAIRPERSONS:

President	Alexandra Seyberth
Vice President	Patti Wooldridge
Treasurer	John Morris/Kay Shanker
Accounts Receivable	<i>John Morris</i>
Secretary	Talina Mathews
At Large Members	Melissa Darby, Laura Kronauer, Stephanie Wooldridge
Attire Chairperson	<i>Melissa Darby (nominated)</i>
Banquet Chairperson	Kristy Standifer
Ice Cream Chairperson	Patti Wooldridge
Spring Sing Chairperson	<i>Talina Mathews</i>
Clean-up Frankfort Chairperson	<i>Talina Mathews</i>